VIA VALLEY INTERNATIONAL AIRPORT
HARLINGEN, TEXAS

REGULAR MEETING OF THE CITY OF HARLINGEN VALLEY INTERNATIONAL AIRPORT BOARD TUESDAY, AUGUST 25, 2026, AT 5:30 PM 3RD FLOOR, 3002 HERITAGE WAY, HARLINGEN, TEXAS

Notice is hereby given that the Valley International Airport Board will hold a Regular Meeting on **TUESDAY, AUGUST 25, 2026, at 5:30 P.M.**, at the Valley International Airport, 3rd Floor, 3002 Heritage Way, Harlingen, Texas.

The public will be permitted to offer citizen communication as provided by the agenda and as permitted by the presiding officer during the meeting. Airport Board meetings are available to all people regardless of disability. If you require special assistance, please contact Celina P. Garza at (956) 430-8601 or email celina@flythevalley.com at least 48 hours prior to the meeting.

Please be advised that this is not a meeting of the Harlingen Elective Commission; however, a quorum of the City Commission and Other City Boards may be present.

1. **Call the meeting to order**:
   a. Pledge of Allegiance
   b. Welcome Citizens

2. **Conflict of Interest:** Under State Law, a conflict of interest exists if an airport board member, or certain members of that person's family, has a qualifying financial interest in an agenda item. Members with a conflict of interest are not permitted to participate in discussions or vote on agenda items. Are there any known conflicts of interest to disclose at this time?
   (Airport Attorney – Airport Board Chairman in the absence of the Airport Attorney)

3. **Citizen Communication** (2 minutes): *At this time, the public is invited to address the Airport Board and speak on any matter. Please note that the Airport Board members may not respond to comments or deliberate on topics addressed.*

4. **Announcements:** *With respect to items not listed elsewhere on this agenda, the Airport Board members may report items of community interest, including community events, announcing employees, or community recognition.*

5. **Reports. Update on operations and activities at VIA:**
   a. Transportation Security Administration (TSA)
   b. Fixed Base Operators – Gulf Aviation, Inc./Sun Valley Aviation, Inc.
   c. Marketing Report – *In-person* Quarterly Update: April – July 2026
   d. Enplanements/Statistical Reports: April – July 2026
   e. Monthly Financial Reports: April – June 2026

6. Consent Agenda: *The following items are of a routine or administrative nature. The Airport Board has been furnished with background material on each item, and/or it has been discussed at a previous meeting. All items will be decided by a single vote, without discussion, unless requested by a board member. Items withdrawn from the Consent Agenda for individual consideration in their normal sequence will be heard after the remainder of the Consent Agenda has been acted upon.*

a. Consider and take action to approve the Valley International Airport Board's Regular Airport Board Meeting of July 21, 2026.
b. Consider and take action to approve the monthly Financial Reports: April - June 2026.
c. Consider and take action to approve the Quarterly Investment Report: April 1 – June 30, 2026.

7. Action Agenda: *The following items require the Airport Board to consider and take action to approve pending expenditures for ongoing airport improvement projects. The Airport Board has been furnished with background material on each item.*

<u>Projects</u>

a. Consider and take action to approve funding for ATCT Change Order 8 (Fire Pump upsize, Install FAA required obstruction red lighting on top of ATCT during construction, electrical and HVAC changes identified during construction processes and finishing) at a cost of $19,381.

<u>Budget</u>

b. Consider and take action to accept or reject the Fiscal Year 2027 Proposed Operating and Capital Budget for Valley International Airport, and recommend that the Mayor and City Commission approve the proposed budget.

<u>Policy</u>

c. Consider and take action to approve the VIA Organizational Chart.

d. Consider and take action to approve the VIA Airport Purchasing Policy.

e. Consider and take action to approve the VIA Travel Expenses Policy.

f. Consider and take action to approve, or stand-up of Special Committee to continue to develop the Airport By-Laws.

<u>Leases</u>

g. Consider and take action to approve or reject the Assignment of Lease from the City of Harlingen and Levi T. Burns to the City of Harlingen and Sun Valley Aviation.

h. Consider and take action to approve or reject renewing the Hangar Sub-Lease Agreement, Hangar Unit A-5, between Valley Hangars LTD and Ronald Tyler.

i. Consider and take action to approve or reject renewing the Hangar Sub-Lease Agreement, Hangar Unit A-5, between Valley Hangars LTD and Sierra Tango Aviation.

j. Consider and take action to award the 2026 Farmland Bid.

<u>Services</u>

k. Consider and take action to award the Pest Control services bid to ORKIN.

l. Consider and take action to award the Plumbing services bid.

m. Consider and take action to award the Electrical services bid to Pete's Electric LLC.

n. Consider and take action to award the Live Plant services bid to A5 Construction LLC.

<u>Discussion Items</u>

o. Discussion and possible action regarding the current art contract with Washed Up Texas.

p. Discussion and possible action regarding the existing airport escalator service contract.

q. Discussion and possible action regarding the airfield lighting project contract.

r. Discussion and possible action regarding developing a Pavement Management Plan with the City of Harlingen that covers FAA-determined "sole use" pavements on the VIA (e.g., General Aviation Ramp, TWY B section connecting the South Ramp, TWY F, etc.).

s. Discussion and possible action regarding developing a TWY B Reconstruction Plan to prevent interruption of Ice Operations as designed due to the continuing degradation of TWY B sinking near water drainage pipe.

t. Discussion and possible action regarding developing a Memorandum of Agreement with the City of Harlingen's Pavement Repair Team to detail expected capabilities, availabilities (e.g., planned, emergent, etc.), and cost-sharing expectations between the City and the Airport.

u. Discussion and possible action regarding developing a Memorandum of Agreement with the City of Harlingen's Public Works Department, including the VIA being entered into the City's Water Drainage Plan, to detail expected capabilities, availabilities (e.g., planned, emergent, etc.), and cost-sharing expectations between the City and the Airport.

v. Discussion and possible action to renew airport service contract for lobbyist.

8. Executive/Closed Session on the following items:

a. Discussion, deliberation, and possible action pursuant to Texas Gov't Code Section 551.076 of the Texas Open Meetings Act, involving airport security.

b. Discussion, deliberation, and possible action pursuant to Texas Gov't Code Section 551.074 of the Texas Open Meetings Act, regarding personnel matters.

9. Action related to executive session item: *(Airport Board members will reconvene in open session and may take action on any item listed in the Executive Session section of this agenda)*

a. Possible action regarding airport security

b. Possible action regarding personnel matters

10. Next Airport Board meetings scheduled: September 22, 2026; October 20, 2026; November 17, 2026; and December 15, 2026.

11. Adjournment.

The Harlingen Airport Board reserves the right to meet in closed Executive Session on any agenda item should the need arise, and if applicable, pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code, if the discussion of any of the above items concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of its attorney, as outlined in Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease, or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person, as outlined in Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City if the deliberation in an open meeting would have a detrimental effect on the City's position in negotiations with a third person, as outlined in Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or hearing a complaint against an officer or employee, as outlined in Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementing security personnel or devices, as provided in Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding Economic Development negotiations, as outlined in Section 551.087 of the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above-named Harlingen Airport Board is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the outside bulletin board, at City of Harlingen, City Hall, 118 E. Tyler Avenue, Harlingen, Texas, a place convenient and readily accessible to the general public at all times. The notice was also posted on the airport's website at www.flythevalley.com and remained posted continuously for at least 72 hours preceding the scheduled meeting, starting on **Wednesday, August 19, 2026, at 5:00 p.m.**

DATED THIS 19th DAY OF AUGUST 2026.

Valley International Airport

By:

Paul Widish
Interim Director of Aviation