

REGULAR MEETING OF THE CITY OF HARLINGEN AIRPORT BOARD

Notice is hereby given that the above Board of Directors will hold a Regular Meeting on **TUESDAY, DECEMBER 16, 2025, at 5:30 P.M.**, at the Valley International Airport, 3rd Floor, 3002 Heritage Way, Harlingen, Texas.

Airport Board meetings are available to all persons regardless of disability. If you require special assistance, please contact Celina P. Garza at (956) 430-8601 or email celina@flythevalley.com at least 48 hours prior to the meeting.

Please be advised that this is not a meeting of the Harlingen Elective Commission; however, a quorum of the City Commission and Other City Boards may be present.

1. Call the meeting to order.
2. Pledge of Allegiance.
3. Introduction of Guests.
4. Conflict of Interest: Under State Law, a conflict of interest exists if an airport board member, or certain members of that person's family, has a qualifying financial interest in an agenda item. Members with a conflict of interest are not permitted to participate in discussions or vote on agenda items. Are there any known conflicts of interest to disclose at this time"? (Airport Attorney – Airport Board Chairman in the absence of the Airport Attorney)
5. Citizen Communication (2 minutes): *At this time, the public is invited to address the Airport Board and speak on any matter. Please note that the Airport Board members may not respond to comments or deliberate on topics addressed.*
6. Reports. Update on operations and activities at VIA:
 - a. Transportation Security Administration (TSA)
 - b. Fixed Base Operator – Gulf Aviation, Inc./Sun Valley Aviation, Inc.
 - c. Marketing Report (Monthly) – November 2025
 - d. Progress Report – November 2025

7. *Consent Agenda: The following items are of a routine or administrative nature. The Airport Board has been furnished with background material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote, without being discussed separately unless requested by a board member. Items withdrawn from the Consent Agenda for individual consideration in their normal sequence will be heard after the remainder of the Consent Agenda has been acted upon.*
 - a. Consider and take action to approve Valley International Airport Board's Special meeting minutes of November 14, 2025; November 17, 2025; Airport Board's Regular meeting minutes of November 18, 2025; Airport Board's Special Meeting Minutes of November 24, 2025; and the Airport Board's Special meeting minutes of December 8, 2025.
 - b. Consider and take action to approve the monthly Financial Report for the Period Ending October 2025.
8. Director's Report.
 - a. Updates
 - i. Air Traffic Control Tower Project
 - ii. Airport Master Plan
 - iii. QTA
 - iv. RW 36L and Taxiway A Partial Reconstruction & Taxiway F Reconstruction
 - b. Events/Meetings Attended
 - i. MARV – Meeting with auditors (Carr, Riggs & Ingram) – Nov 18
 - ii. Special Airport Board Meeting – Nov 24
 - iii. MARV – Live Interview w/Daniel Montez, Univision re: holiday traffic – Nov 25
 - iv. MICHAEL – First Day as Interim Airport Executive Director – Dec 3
 - v. MARV – Meeting with TIA Aeronautics – Dec 4
 - vi. Annual Storm Water Training (by Joseph Hilliard) – Dec 4
 - vii. MARV – Interview with Steve Taylor – Retirement – Dec 4
 - viii. Annual End of the Year Employee Luncheon – Dec 5
 - ix. Marv Retires – Bryan Resigns – Dec 5
 - x. Christmas Carolers – Jefferson Elementary – Dec 8
MICHAEL:
 - xi. Meeting with Mayor and Interim City Manager – Dec 8
 - xii. Special Airport Board Meeting – Dec 8
 - xiii. Meeting with Mayor – Dec 9
 - xiv. Meeting with Mr. McShan – Dec 9
 - xv. Quarterly Airport Tenant Meeting – Dec 11



9. Consider and take action to approve Temporary Construction Easement and Temporary Access Easement with Bay Runner Pipeline LLC. (Gene McCullough)
10. Executive/Closed Session on the following items:
 - i. Executive Session Notice Pursuant to Texas Government Code Sections 551.074, the Board will convene in Executive Session to deliberate - Personnel matters involving the Interim Airport Executive Director position.
11. Action related to executive session items: (Airport Board members will reconvene in open session and may take action on any item listed in the Executive Session section of this agenda)
 - i. Possible action
12. Consider and take action to discuss and appoint an Interim Assistant Airport Executive Director. (*Dr. Martha Cano and Ruben R. Peña, Sr.*)
13. Next meeting date: Tuesday, January 20, 2026.
14. Adjournment.

The Harlingen Airport Board reserves the right to meet in closed Executive Session on any agenda item should the need arise, and if applicable, pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code, if the discussion of any of the above items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of its attorney, as outlined in Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease, or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person, as outlined in Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City if the deliberation in an open meeting would have a detrimental effect on the City's position in negotiations with a third person, as outlined in Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint against an officer or employee, as outlined in Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementing security personnel or devices, as provided in Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding Economic Development negotiations, as outlined in Section 551.087 of the Texas Open Meetings Act.



I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above-named Harlingen Airport Board is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the outside bulletin board, at City of Harlingen, City Hall, 118 E. Tyler Avenue, Harlingen, Texas, a place convenient and readily accessible to the general public at all times. The notice was also posted on the airport's website at www.flythevalley.com and remained posted continuously for at least 72 hours preceding the scheduled meeting, starting on **Wednesday, December 10, 2025, at 4:30 p.m.**

DATED THIS 10 DAY OF December, 2025.

Valley International Airport

By: 
T. Michael Browning, A.A.E.
Airport Executive Director