

REGULAR MEETING OF THE CITY OF HARLINGEN AIRPORT BOARD

Notice is hereby given that the above Board of Directors will hold a Regular Meeting on **TUESDAY, JULY 15, 2025, at 5:30 P.M.**, at the Valley International Airport, 3rd Floor, 3002 Heritage Way, Harlingen, Texas.

Airport Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the HRL office at (956) 430-8605 or email us at celina@flythevalley.com at least 48 hours before the meeting.

Please be advised that this is not a meeting of the Harlingen Elective Commission; however, a quorum of the City Commission and Other City Boards may be present.

1. Call the meeting to order.
2. Pledge of Allegiance.
3. Introduction of Guests.
4. Conflict of Interest: Under State Law, a conflict of interest exists if an airport board member, or certain members of that person's family, has a qualifying financial interest in an agenda item. Members with a conflict of interest cannot participate in the discussion or vote on the agenda item. Are there any known conflicts of interest to disclose at this time"? (Airport Attorney – Airport Board Chairman in the absence of the Airport Attorney)
5. Citizen Communication (2 minutes): *At this time, the public is invited to address the Airport Board and speak on any matter. Please note that the Airport Board members may not respond to comments or deliberate on topics addressed.*
6. Reports. Update on operations and activities at VIA:
 - a. Transportation Security Administration (TSA)
 - b. Fixed Base Operator – Gulf Aviation, Inc./Sun Valley Aviation, Inc.
 - c. Marketing Report – May and June 2025 and 2nd Quarter Marketing Report
 - d. Progress Report – May 2025 and June 2025
7. Consent Agenda: *The following items are of a routine or administrative nature. The Airport Board has been furnished with background material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote, without being discussed separately unless requested by a board member. Items withdrawn from the Consent Agenda for individual consideration in their normal sequence will be heard after the remainder of the Consent Agenda has been acted upon.*

- a. Consider and take action to approve Valley International Airport Board's Regular meeting minutes of May 20, 2025.
 - b. Consider and take action to approve the monthly Financial Reports for the Period Ending April 2025 and May 2025.
8. Consider and take action to accept the First Amendment to the Ground Lease Agreement by and between the City of Harlingen, Texas, and La Avioneta, LLC, extending the lease for a period of five (5) years commencing on August 1, 2025, and terminating on July 31, 2030.
9. Consider and take action to accept the First Amendment to the Assignment of (Ground) Lease Agreement by and between Valley International Airport and Levi T. Burns, extending the lease for a period of five (5) years commencing on August 1, 2025, and terminating on July 31, 2030.
10. Consider and take action to accept or reject the 3rd amendment to the lease agreement between the City of Harlingen and James Reichert FLP, extending the lease for a period of five (5) years commencing on March 3, 2025, and terminating on March 2, 2030.
11. Consider and take action to accept or reject the 1st amendment to the contract between Valley International Airport and the temporary Air Traffic Control Tower with Robinson Aviation (RVA), Inc.
12. Consider and take action to accept or reject the BuyBoard proposal to purchase the equipment to rehabilitate the carwash stalls.
13. Consider and take action to accept or reject the proposal from Electronic Systems Design of Texas to procure and install security upgrades at the QTA Facility.
14. Consider and take action to accept or reject the design contract for the Airfield Electrical Project with RS&H.
15. Consider and take action to accept or reject the amendment to the RS&H Engineering contract for the Air Traffic Control Tower project.
16. Consider and take action to ratify a Change Order with The Treviño Group for the Air Traffic Control Project.
17. Director's Report.
 - a. Updates
 - i. Air Traffic Control Tower Project
 - ii. Employee Health Insurance

b. Events/Meetings Attended

- i. Retirement Luncheon – 18 YOS Airport Police Officer Gracie Dominquez – 5/28
- ii. Mayor's State of the City Address (McShan, Longoria, Peña, Cano, Noyola, and Esterly) – 5/29
- iii. New US Customs & Border Protection Port Director, Officer Martinez – 06/04
- iv. Quarterly Airport Tenant Meeting – 6/5
- v. Presentation by Josi Aldape, Intern – 6/6
- vi. PTO – 6/12 – 6/20
- vii. City Commission Meeting, Grants 82 and 83 – 6/18
- viii. State of Texas, Mexico Office Visit – 07/02

18. Next meeting date: Tuesday, August 19, 2025.

19. Adjournment.

The Harlingen Airport Board reserves the right to meet in closed Executive Session on any agenda item should the need arise, and if applicable, pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code, if the discussion of any of the above items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of its attorney, as outlined in Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease, or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person, as outlined in Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City if the deliberation in an open meeting would have a detrimental effect on the City's position in negotiations with a third person, as outlined in Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint against an officer or employee, as outlined in Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementing security personnel or devices, as provided in Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding Economic Development negotiations, as outlined in Section 551.087 of the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above-named Harlingen Airport Board is a true and correct copy of said Notice and that I **posted a true and correct copy of said Notice on the outside bulletin board, at City of Harlingen, City Hall, 118 E. Tyler Avenue, Harlingen, Texas, a place convenient and readily accessible to the general public at all times. Said notice was also posted on the airport's website at: www.flythevalley.com, and said Notice was posted on Friday July 11, 2025, at 4:00 p.m.** and remained so posted continuously for at least 72 hours preceding the scheduled meeting.

DATED THIS 11th DAY OF July, 2025.

Valley International Airport

By: _____

Marvin R. Esterly, Director of Aviation