

REGULAR MEETING OF THE CITY OF HARLINGEN AIRPORT BOARD

Notice is hereby given that the above Board of Directors will hold a Regular Meeting on Tuesday, April 15, 2025, at 5:30 p.m. at the Valley International Airport, 3rd Floor, 3002 Heritage Way, Harlingen, Texas.

Airport Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the HRL office at (956) 430-8605 or email us at celina@flythevalley.com at least 48 hours prior to the meeting.

Please be advised that this is not a meeting of the Harlingen Elective Commission; however, a quorum of the City Commission and Other City Boards may be present.

1. Call meeting to order.
2. Pledge of Allegiance.
3. Introduction of Guests.
4. Conflict of Interest – “Under State Law, a conflict of interest exists if an airport board member, or certain members of that person’s family, has a qualifying financial interest in an agenda item. Members with a conflict of interest cannot participate in the discussion nor vote on the agenda item. Are there any known conflicts of interest to disclose at this time”? (Airport Attorney)
5. Citizen Communication (2 minutes)
6. Reports. Update on operations and activities at VIA:
 - a. Transportation Security Administration (TSA)
 - b. Fixed Base Operator – Gulf Aviation, Inc./Sun Valley Aviation, Inc.
 - c. Marketing Report – March 2025 and Marketing Report – 1st Quarter
 - d. Progress Report – March 2025
7. Consent Agenda. *(The following items are of a routine or administrative nature. The Airport Board has been furnished with background material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote, without being discussed separately unless requested by a board member. Items withdrawn from the Consent Agenda for individual consideration in their normal sequence will be heard after the remainder of the Consent Agenda has been acted upon.)*
 - a. Consider and take action to approve Valley International Airport Board’s Regular meeting minutes of March 18, 2025.
 - b. Consider and take action to approve the monthly Financial Report for the Period Ending February 2025.

8. Consider and take action to approve the mid-year budget amendment for FY 2024 – 2025 and recommend approval by the City Commission.
9. Consider and take action to ratify a contract with Synergy for flood repairs at the Airport's Federal Inspection Services (FIS) building.
10. Consider and take action to ratify a contract with Synergy for flood repairs at the HRL Aerospace Facility.
11. Consider and take action approving an Amendment to the FedEx leasehold effectively combining leases, setting a fixed rate adjustment, and adding one additional year to the remaining renewal option.
12. Consider a resolution amending international air carrier rates for landing fees and ground handling services.
13. Consider and take action approving a Resolution of the Harlingen Airport Board declaring its intent, pursuant to its independent authority provided by the Harlingen City Charter, Art. IX, § 1, providing that the operation and maintenance of the airport is under the supervision, control, and authority of the Harlingen Airport Board, to ensure the safety of airport personnel, visitors, and the public at large; to ensure compliance with FAA regulatory and other requirements; to protect the airport's federal operating certificate; and to preserve operational integrity through the transition of Aircraft Rescue and Firefighting services at Valley International Airport to a qualified third-party provider.
14. Director's Report.
 - a. Updates
 - i. Air Traffic Control Tower Project
 - b. Events/Meetings Attended
 - i. Beverly Loftus - HEDC – 3/19
 - ii. San Benito City Staff: Mayor Pro Tem, City Manager, City Commissioner, and Port Isabel/San Benito Navigation Dist. Commissioner – 03/20
 - iii. Harlingen Leadership – Presentation and Tour – 03/25
 - iv. HRL CVB re: discuss video/filming for State of the City Address – 04/02
 - v. Lunch meeting with SPI CVB: Blake Henry and Cindy Treviño – 04/03
 - vi. Zoom Meeting – Leal Media – 04/04
 - vii. KURV Interview – 04/08
 - viii. Video Podcast Rio Grande Guardian – 04/08
 - ix. Airport Finance Committee – reviewing mid-year amendment – 04/09
 - x. Monthly City Manager/Airport Director meeting – 04/15

15. Next meeting date: Tuesday, May 20, 2025.

16. Adjournment.

The Harlingen Airport Board reserves the right to meet in closed Executive Session on any agenda item should the need arise, and if applicable, pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code, if the discussion of any of the above items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of its attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease, or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City if the deliberation in an open meeting would have a detrimental effect on the City's position in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementing security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding Economic Development negotiations. Section 551.087 of the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above-named Harlingen Airport Board is a true and correct copy of said Notice and that **I posted a true and correct copy of said Notice on the outside bulletin board, at City Hall of said City of Harlingen, Texas, a place convenient and readily accessible to the general public at all times. The said notice was also posted on the airport's website at www.flythevalley.com, and said Notice was posted on Friday, April 11, 2025, at 4:30 p.m.** and remained so posted continuously for at least 72 hours preceding the scheduled meeting.

Valley International Airport

By: 

Marvin R. Esterly
Director of Aviation