

REGULAR MEETING OF THE CITY OF HARLINGEN AIRPORT BOARD

Notice is hereby given that the above Board of Directors will hold a Regular Meeting on Tuesday, December 17, 2024, at 5:30 p.m. - at the Valley International Airport, 3rd Floor, 3002 Heritage Way, Harlingen, Texas.

Airport Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the HRL office at (956) 430-8605 or e-mail us at celina@flythevalley.com at least 48 hours before the meeting.

Please be advised that this is not a meeting of the Harlingen Elective Commission; however, a quorum of the City Commission and Other City Boards may be present.

1. Call meeting to order.
2. Pledge of Allegiance.
3. Introduction of Guests.
4. Conflict of Interest – “Under State Law, a conflict of interest exists if an airport board member, or certain members of that person’s family, has a qualifying financial interest in an agenda item. Members with a conflict of interest cannot participate in the discussion nor vote on the agenda item. Are there any known conflicts of interest to disclose at this time”? (Airport Attorney)
5. Citizen Communication (2 minutes)
6. Reports. Update on operations and activities at VIA:
 - a. Transportation Security Administration (TSA)
 - b. Fixed Base Operator – Gulf Aviation, Inc./Sun Valley Aviation, Inc.
 - c. Marketing Report – November 2024
 - d. Progress Report – November 2024
7. Consent Agenda. *(The following items are of a routine or administrative nature. The Airport Board has been furnished with background material on each item and/or it has been discussed at a previous meeting. All items will be acted upon by one vote, without being discussed separately, unless requested by a board member. Items withdrawn from the Consent Agenda for individual consideration in their normal sequence will be heard after the remainder of the Consent Agenda has been acted upon.)*
 - a. Consider and take action to approve Valley International Airport Board’s meetings: Regular meeting minutes of November 19, 2024 and Special, Joint Airport Board and City Commission meeting minutes of December 12, 2024.
 - b. Consider and take action to approve the monthly Financial Report for the Period Ending October 2024.

8. Consider and take action to recommend that the Harlingen City Commission approve, by resolution, the acceptance of the Federal Aviation Administration (FAA) anticipated Grant offer No. 3-48-0101-080-2024 in the amount of One Million, One Hundred Twenty-Eight Thousand and No/100 Dollars (\$1,128,000.00) for the Air Traffic Control Tower project at Valley International Airport.
9. Consider and take action to recommend that the Harlingen City Commission approve, by resolution, the acceptance of the Federal Aviation Administration (FAA) anticipated Grant offer No. 3-48-0101-081-2024 in the amount of Three Million, Eight Hundred Twenty-One Thousand, Eight Hundred Thirty-Two Dollars and No/100 Dollars (\$3,821,832.00) for the Air Traffic Control Tower project at Valley International Airport.
10. Consider and take action to accept a change order for the Air Traffic Control Tower project at Valley International Airport.
11. Consider and take action to accept a change order for the Restroom Renovation project at Valley International Airport.
12. Director's Report.
 - a. Updates
 - i. Air Traffic Control Tower Project
 - b. Events/Meetings Attended
 - i. JLL – Development Site Agreement Meeting - 11/22
 - ii. ARFF Meeting at City Hall – 12/02
 - iii. Annual SWPPP Training – 12/03
 - iv. Quarterly Airport Tenant Meeting – 12/10
 - v. Annual End of the Year Luncheon – 12/13
 - vi. Annual Cyber Security Training – 12/17
13. Next meeting date: Tuesday, January 21, 2025.
14. Adjournment.

The Harlingen Airport Board reserves the right to meet in closed Executive Session on any agenda item should the need arise, and if applicable, pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code, if the discussion of any of the above items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of the Airport Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City if the deliberation in an open meeting would have a detrimental effect on the City's position in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding Economic Development negotiations. Section 551.087 of the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above-named Harlingen Airport Board is a true and correct copy of said Notice and that **I posted a true and correct copy of said Notice on the outside bulletin board, at City Hall of said City of Harlingen, Texas, a place convenient and readily accessible to the general public at all times. Said notice was also posted on the airport's website at www.flythevalley.com, and said Notice was posted on Friday, December 13, 2024, at 3:00 p.m.** and remained so posted continuously for at least 72 hours preceding the scheduled meeting.

Valley International Airport

By: 

Marvin R. Esterly
Director of Aviation