

## REGULAR MEETING OF THE CITY OF HARLINGEN AIRPORT BOARD

Notice is hereby given that the above Board of Directors will hold a Regular Meeting on Tuesday, April 16, 2024, at 5:00 p.m. - at the Valley International Airport, 3<sup>rd</sup> Floor, 3002 Heritage Way, Harlingen, Texas.

Airport Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the HRL office at (956) 430-8605 or e-mail us at [celina@flythevalley.com](mailto:celina@flythevalley.com) at least 48 hours before the meeting.

**Please be advised that this is not a meeting of the Harlingen Elective Commission; however, a quorum of the City Commission and Other City Boards may be present.**

1. Call meeting to order.
2. Pledge of Allegiance.
3. Introduction of Guests.
4. Conflict of Interest – “Under State Law, a conflict of interest exists if an airport board member, or certain members of that person’s family, has a qualifying financial interest in an agenda item. Members with a conflict of interest cannot participate in the discussion nor vote on the agenda item. Are there any known conflicts of interest to disclose at this time”? (Airport Attorney)
5. Citizen Communication (2 minutes)
6. Reports. Update on operations and activities at VIA:
  - a. Transportation Security Administration (TSA)
  - b. Fixed Base Operator – Gulf Aviation, Inc./Sun Valley Aviation, Inc.
  - c. Marketing Report – March 2024 and Marketing Report – 1<sup>st</sup> Quarter
  - d. Progress Report – March 2024
7. Consent Agenda. *(The following items are of a routine or administrative nature. The Airport Board has been furnished with background material on each item and/or it has been discussed at a previous meeting. All items will be acted upon by one vote, without being discussed separately, unless requested by a board member. Items withdrawn from the Consent Agenda for individual consideration in their normal sequence will be heard after the remainder of the Consent Agenda has been acted upon.)*
  - a. Consider and take action to approve Valley International Airport Board’s regular meeting minutes of March 19, 2024 and the special meeting minutes of March 27, 2024.
  - b. Consider and take action to approve the monthly Financial Report for the Period Ending February 2024.

8. Consider and take action to renew Hilltop Securities as Investment Advisors.
9. Consider and take action to accept or reject bids for the Airport's Restroom Renovation project.
10. Consider and take action to accept or reject the purchase of the Rapid Response Vehicle to be purchased through the Texas BuyBoard Purchasing Cooperative program.
11. Director's Report.
  - a. Updates
    - i. Runway Extension Project
    - ii. Air Traffic Control Tower Project
  - b. Events/Meetings Attended
    - i. City Commission Meeting re: Grant 75 – Mar 20
    - ii. Quarterly Airport Tenant Meeting – Mar 26
    - iii. Harlingen Leadership – presentation – Mar 26
    - iv. Special Airport Board Meeting – Mar 27
    - v. City Commission Meeting re: Grant 76 and 2023-2024 mid-year budget amendment – Apr 2
    - vi. Teach for America Honor Roll Gala Honoring Mr. McShan – Apr 4
    - vii. MRO Americas - Chicago – Apr 8 - 11
    - viii. Monthly meeting with City Manager – Apr 15
12. Executive/Closed session on the following items:
  - i. Government Code 551.087 - Deliberations regarding Economic Development negotiations.
13. Action related to executive session items: (Airport Board members will reconvene in open session and may take action on any item listed in the Executive Session section of this agenda)
  - i. Possible action.
14. Next meeting date: Tuesday, May 21, 2024.
15. Adjournment.

*The Harlingen Airport Board reserves the right to meet in closed Executive Session on any agenda item should the need arise, and if applicable, pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code, if the discussion of any of the above items concerns one of the following:*

1. Contemplated or pending litigation, or matters where legal advice is requested of the Airport Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City if the deliberation in an open meeting would have a detrimental effect on the City's position in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding Economic Development negotiations. Section 551.087 of the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above-named Harlingen Airport Board is a true and correct copy of said Notice and that **I posted a true and correct copy of said Notice on the outside bulletin board, at City Hall of said City of Harlingen, Texas, a place convenient and readily accessible to the general public at all times. Said notice was also posted on the airport's website at: www.flythevalley.com, and said Notice was posted on Friday, April 12, 2024, at 4:00 p.m.** and remained so posted continuously for at least 72 hours preceding the scheduled meeting.

Valley International Airport

By: \_\_\_\_\_

Marvin R. Esterly  
Director of Aviation