

## REGULAR MEETING OF THE CITY OF HARLINGEN AIRPORT BOARD

Notice is hereby given that the above Board of Directors will hold a Regular Meeting on Tuesday, November 21, 2023, at 5:00 p.m. - at the Valley International Airport, 3<sup>rd</sup> Floor, 3002 Heritage Way, Harlingen, Texas.

The Valley International Airport, hereinafter "HRL", reserves the right to meet in Executive Session on any agenda item should the need arise, and if applicable, pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code. HRL meetings are available to all persons regardless of disability. If you require special assistance, please contact the HRL office at (956) 430-8605 or e-mail us at [celina@flythevalley.com](mailto:celina@flythevalley.com) at least 48 hours before the meeting.

***Please be advised that this is not a meeting of the Harlingen Elective Commission; however, a quorum of the City Commission may be present. Other City Boards may also be present.***

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1. Call meeting to order.
2. Pledge of Allegiance.
3. Introduction of Guests.
4. Conflict of Interest – “Under State Law, a conflict of interest exists if an airport board member, or certain members of that person’s family, has a qualifying financial interest in an agenda item. Members with a conflict of interest cannot participate in the discussion nor vote on the agenda item. Are there any known conflicts of interest to disclose at this time”? (Airport Attorney)
5. Citizen Communication (2 minutes)
6. Reports. Update on operations and activities at VIA:
  - a. Transportation Security Administration (TSA)
  - b. Fixed Base Operator – Gulf Aviation, Inc./Sun Valley Aviation, Inc.
  - c. Marketing Report - September 2023
  - d. Progress Report - September 2023
7. Consent Agenda. *(The following items are of a routine or administrative nature. The Airport Board has been furnished with background material on each item and/or it has been discussed at a previous meeting. All items will be acted upon by one vote, without being discussed separately, unless requested by a board member. Items withdrawn from the Consent Agenda for individual consideration in their normal sequence will be heard after the remainder of the Consent Agenda has been acted upon.)*
  - a. Consider and take action to approve Valley International Airport Board’s regular meeting minutes of October 17, 2023.

- b. Consider and take action to approve the monthly Financial Report for the Period Ending September 30, 2023.
  - c. Quarterly Investment Report: July 1 – September 30, 2023.
8. Consider and take action to award the Airport's Parking Lot contract.
9. Director's Report:
- a. Updates
    - i. Runway Extension Project
    - ii. Air Traffic Control Tower Update
  - b. Events/Meetings Attended
    - i. David Miles – Oct 18
    - ii. TCAA Board Meeting – Oct 19 - 20
    - iii. Parking Lot Pre-Proposal meeting – Oct 25
    - iv. AdvantEdge Smart City, Zoom meeting – Oct 25
    - v. Texas General Land Office – LRGV Economic Dev Strategy – Oct 26
    - vi. Meeting with American Airlines – Oct 27
    - vii. Meeting with Robert Sanders, TIA – Oct 30
    - viii. Meeting with Adam Gonzalez, COSTEP – Oct 31
    - ix. State of the County Luncheon – Nov 1
    - x. Annual Membership Meeting – SPI – Nov 6
    - xi. Parking Lot Proposal Opening – Nov 8
    - xii. Adam Gonzalez, COSTEP – Nov 9
    - xiii. Arlene Garza, Gulf Aviation – Nov 9
    - xiv. Darren Drinkwater – Nov 10
    - xv. ULA – Celebrating Our Success Event – Nov 11
10. Executive/Closed session on the following items:
- i. Pursuant to Texas Government Code Section 551.072, regarding the purchase, lease or value of real estate, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person and Texas Government Code Section 551.087, regarding commercial and financial information from a business prospect with which the Airport is conducting negotiations and/or to discuss or deliberate financial or other relating matters.
  - ii. Government Code Sub – Section 551.071 (2) – consultation with Legal Counsel regarding MOU between the City of Harlingen and Valley International Airport.
  - iii. Government Code 551.074 – Personnel matters – Director of Aviation's evaluation, assignment, and duties.

11. Action related to executive session items:

- i. Possible Action.
- ii. Possible Action.
- iii. Possible Action.

12. Next meeting date: Tuesday, December 19, 2023.

13. Adjournment.


*The Harlingen Airport Board reserves the right to meet in closed Executive Session on any agenda item should the need arise, and if applicable, pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code, if the discussion of any of the above items concerns one of the following:*

1. Contemplated or pending litigation, or matters where legal advice is requested of the Airport Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding Economic Development negotiations. Section 551.087 of the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above-named Harlingen Airport Board is a true and correct copy of said Notice and that **I posted a true and correct copy of said Notice on the outside bulletin board, at City Hall of said City of Harlingen, Texas, a place convenient and readily accessible to the general public at all times. Said notice was also posted on the airport's website at: [www.flythevalley.com](http://www.flythevalley.com), and said Notice was posted on Thursday, November 16, 2023, at 3:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled meeting.**

Valley International Airport

By: \_\_\_\_\_

  
Marvin R. Esterly  
Director of Aviation