

REGULAR MEETING OF THE CITY OF HARLINGEN AIRPORT BOARD

Notice is hereby given that the above Board of Directors will hold a Regular Meeting on Tuesday, March 21, 2023, at 5:00 pm - at the Valley International Airport, 3rd Floor, 3002 Heritage Way, Harlingen, Texas.

The Valley International Airport, hereinafter "HRL", reserves the right to meet in Executive Session on any agenda item should the need arise, and if applicable, pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code. HRL meetings are available to all persons regardless of disability. If you require special assistance, please contact the HRL office at (956) 430-8605 or e-mail us at celina@flythevalley.com at least 48 hours before the meeting.

Please be advised that this is not a meeting of the Harlingen Elective Commission; however, a quorum of the City Commission may be present. Other City Boards may also be present.

1. Call meeting to order.
2. Pledge of Allegiance.
3. Introduction of Guests.
4. Conflict of Interest – “Under State Law, a conflict of interest exists if a council member, or certain members of that person’s family, has a qualifying financial interest in an agenda item. Members with a conflict of interest cannot participate in the discussion nor vote on the agenda item. Are there any known conflicts of interest to disclose at this time”? (Airport Attorney)
5. Citizen Communication (2 minutes)
6. Reports. Update on operations and activities at VIA:
 - a. Transportation Security Administration (TSA)
 - b. Fixed Base Operator – Gulf Aviation, Inc./Sun Valley Aviation, Inc.
 - c. Marketing Report - February 2023
 - d. Progress Report - February 2023
7. Consent Agenda. *(The following items are of a routine or administrative nature. The Airport Board has been furnished with background material on each item and/or it has been discussed at a previous meeting. All items will be acted upon by one vote, without being discussed separately, unless requested by a board member. Items withdrawn from the Consent Agenda for individual consideration in their normal sequence will be heard after the remainder of the Consent Agenda has been acted upon.)*
 - a. Consider and take action to approve the Airport Board’s regular meeting minutes of February 21, 2023.
 - b. Consider and take action to approve the monthly Financial Report for the Period Ending January 31, 2023.

8. Consider and take action to elect a Chairperson for the term of March 2023 through February 2024.
9. Consider and take action to elect a Chair Pro-Tem for the term of March 2023 through February 2024.
10. Discuss and possible action to approve the proposed Parking Lot B policy.
11. Consider and take action to review and approve the Financial Statements and Independent Auditors' Report provided by Jonathan Hall of Carr, Riggs and Ingram for the fiscal year ended September 30, 2022, and 2021 and Independent Auditors' Report on Passenger Facility Charges for the fiscal year ended September 30, 2022.
12. Consider and take action to accept or reject the proposed change order from Foremost Paving for the parking lot project.
13. Director's Report:
 - a. Updates
 - i. Rehabilitation of Parking Lots
 - ii. Runway Extension Project
 - iii. VIP Room Renovation
 - iv. Air Traffic Control Tower Design (VISTA) update
 - b. Events/Meetings Attended
 - i. Meeting with Congressman Vicente Gonzalez – Feb 22
 - ii. Planning & Zoning Board Meeting – Feb 22
 - iii. 2023 SCC AAAE Airports Partnership Conference – Feb 27 & 28
 - iv. HEDC Meeting – Mar 2
 - v. Tour of ULA Facility – Mar 5
 - vi. Meeting with Robert Sanders, TIA – Mar 6
 - vii. Zoom Meeting with Texas State Rep Janie Lopez – Mar 6
 - viii. Zoom Meeting with Office of the Governor for Tourism, SPI CVB and VIA – Mar 8
 - ix. Planning & Zoning Board Meeting – Mar 8
 - x. Meeting with Jerry Brienza, Tailwind – Mar 9
14. Executive/Closed session on the following items:
 - i. Pursuant to Texas Government Code Section 551.072 – Lease of Real Property – deliberations regarding Airport Rental Accommodation Program (RAP).
 - ii. Pursuant to Texas Government Code 551.071 – Attorney consultation – to provide legal advice.



15. Action related to executive session items:

- i. Possible Action
- ii. Possible Action

16. Next meeting date: Tuesday, April 18, 2023.

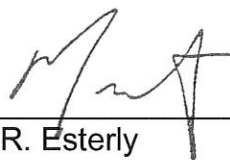
17. Adjournment.

The Harlingen Airport Board reserves the right to meet in closed Executive Session on any agenda item should the need arise, and if applicable, pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code, if the discussion of any of the above items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of the Airport Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding Economic Development negotiations. Section 551.087 of the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above-named Harlingen Airport Board is a true and correct copy of said Notice and that **I posted a true and correct copy of said Notice on the outside bulletin board, at City Hall of said City of Harlingen, Texas, a place convenient and readily accessible to the general public at all times. Said notice was also posted on the airport's website at: www.flythevalley.com, and said Notice was posted on Friday, March 17, 2023, at 4:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of the said meeting.**

Valley International Airport

By: 

Marvin R. Esterly
Director of Aviation

